



JOB VACANCY

April 2017

Clinical Case Manager

Location: Bronx, NY 10451

EAC Network seeks a Clinical Case Manager for Bronx court-based Intervention and Resource Team (CIRT) program. Clinical Case manager is responsible for case management for offenders with mental illness and co- occurring disorders in Bronx County courts. Position is Monday-Friday 9:00AM-5:00PM with excellent benefits medical/dental/401K and very generous Paid Time Off (PTO). EAC is an EOE. All qualified applicants will be afforded equal opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Candidates are encouraged to view agency Web site at www.eac-network.org

RESPONSIBILITIES:

- Provide intake assessments and social service recommendations.
- Conduct outreach to families and significant others to gather collateral information for acceptance into the program.
- Provide case management services for court-mandated clients including service planning, referrals to community-based services, follow up and ongoing assistance including promoting engagement in aftercare services.
- Communicate with treatment providers to ensure appropriate client treatment services, discuss client progress and resolve compliance issues as needed.
- Complete necessary documentation in computer database.
- Monitor and report on compliance to Judges, and provide detailed case information when needed.
- Conduct follow up for every referral, as well as conduct re-assessments if treatment needs change, track outcomes.
- Collaborate with Case Managers in other specialties to ensure the needs of every client are met providing direction and acting as a resource for staff members in handling difficult or complex cases.

QUALIFICATIONS:

- Master's Degree in social work, psychology sociology, criminal justice or a related field and a minimum of two years of experience working with individuals in a therapeutic or court-based setting required.
- Must be proficient in computer applications or other automated systems such as spreadsheets, Microsoft Office applications, calendar, email and/or database software necessary to perform work assignments.
- Knowledge of criminal justice system required.
- Experience in Evidence Based Practice groups preferred.

HOW TO APPLY:

E-mail resume/cover letter to: employment@eacinc.org