EAC NETWORK
EMPOWER. ASSIST. CARE.

JOB VACANCY

April 2017

Re-Entry Case Manager

Location: Bronx, NY 10451

EAC Network seeks a Re-entry Case Manager for new Bronx County Re-Entry Tasc Force (CRTF) program. Re-Entry Case Manager is responsible for screening, assessments, interventions and oversight of a caseload. Position is Monday-Friday 9:00AM-5:00PM with some possible evenings. Excellent benefits medical/dental/401K and very generous Paid Time Off (PTO). All qualified applicants will be afforded equal opportunities without discrimination because of race, color, religion, national origin, marital status, sex, age, sexual orientation, gender identity, disability, or protected veteran status. EAC is an EOE.

Candidates are encouraged to view agency Web site at www.eac-network.org

RESPONSIBILITIES:
- Conduct outreach to newly referred clients as well as ensure clients are being met with on the day of release.
- Complete comprehensive assessments, treatment plans, community referrals and progress notes.
- Assist in facilitating cognitive behavioral interventions and identify appropriate services in the community for the clients on their caseload.
- Follow up with community providers and communicate with the Parole Officers to confirm that clients are attending their appointments and receiving the appropriate services.
- Conduct cognitive behavioral interventions (MRT).
- Conduct/provide employment services utilizing the Ready Set Work curriculum.

QUALIFICATIONS:
- Bachelor's degree (social work, counseling, forensic psychology, psychology or sociology) and minimum of 1 years' experience working with the criminal justice population required.
- Good communication skills, both oral and written; ability to work cooperatively with treatment and criminal justice systems and partners.
- OWDS Certified or willing to attend the training within 6 months of hire date.
- Trained/certified in Moral Reconation Therapy of willing to attend training within 6 months of hire date.
- Must be proficient in computer applications or other automated systems such as spreadsheets, Microsoft Office applications, calendar, and email and/or database software necessary to perform work assignments

HOW TO APPLY:
E-mail resume/cover letter to: employment@eacinc.org